## DOOR TO DOOR MEAL DELIVERY INSTRUCTIONS

Dear Parent/Guardian: If you are requesting delivered meals please know that due to the number of these requests we must limit this service to households of Warsaw Community School families and do not have transportation to our meal pick up site. Thank you for understanding.



Receiving meals door to door is a simple two step process:

**STEP I:** Submit a consent form available here: <u>Meal Delivery Consent Form</u>

To make door to door delivery of meals we must have your consent which allows WCS staff and community volunteers bring meals to your home. <u>Once you have submitted a consent form meals will begin delivery the following Monday only between the hours of 11:00 and 4:00.</u> Meal service will continue one day a week until further notice. Five days of meals will be provided for each child registered. Children only, no adults.

**STEP 2:** Each Monday a bus will arrive and sound the horn to alert someone to come out to the bus to receive the meals. If no one appears, we will attempt to call you using the phone number provided. To discontinue meals service delivery please email <u>mfranks@warsawschools.org</u>.

To answer questions or to receive more information please email Marci Franks at mfranks@warsawschools.org

This institution is an equal opportunity provider.